

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
OFFICE OF THE EXECUTIVE ENGINEER
PWD E/M DIVISION-1, Dhaka.

INVITATION FOR TENDER.

TENDER MEMO NO : 497

DATE : 06.09.2009

TENDER NO : 05 (2009-2010)

01.	Ministry or Division	⌘	Ministry of Housing & Public Works
02.	Agency	⌘	Public Works Department
03.	Procuring Entity Name	⌘	Executive Engineer, PWD E/M Division-1, Dhaka.
04.	Procuring Entity District	⌘	Dhaka.
05.	Invitation for	⌘	Work.
06.	Invitation Reference No.	⌘	Tender memo No : 497
07.	Date	⌘	06.09.2009

KEY INFORMATION

08.	Procurement Method	⌘	Open Tendering Method (OTM)
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FUNDING INFORMATIONS

09.	Budget and Source of Fund	⌘	GOB
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PARTICULAR INFORMATION

10.	Tender Last Selling Date	⌘	05.10.2009	Upto office Hour
11.	Tender Closing Date and Time	⌘	06.10.2009	Upto 12-00 Hours
12.	Tender Opening Date and Time	⌘	06.10.2009	At 12-30 PM (Tenderer or their representatives are allowed to observe the opening)
13.A.	Name and Address of the offices			
13.A.1	Selling Tender Document (Principal)	⌘	PWD E/M Division-1, Segunbagicha, Dhaka.	
13.A.2	Selling Tender Document (Others)	⌘	(i). Divisional commissioner, Dhaka Division. (ii). PWD E/M Division – 2 / 3 / 4 / 5 / 6 / 7 / 8, Dhaka. (iii). PWD E/M Mechanical Workshop Division, Dhaka. (iv). PWD Wood Workshop Division, Dhaka. (v). PWD Division-1, Dhaka. (vi). PWD Subdivision-5, (Under PWD Division-4), Dhaka.	
13.B.	Name and Address of the offices			
13.B.1	Receiving Tender Document (Principal)	⌘	PWD E/M Division-1, Dhaka.	
13.B.2	Receiving Tender Document (others)	⌘	Not Applicable	
13.B.3	Opening Tender Document	⌘	PWD E/M Division-1, Dhaka.	
14.	Place / Date / Time of Pre-Tender Meeting	⌘	Not Applicable	

INFORMATION FOR TENDERER

15.	Eligibility of Tenderer	⌘	This invitation for Tender is open to all eligible Tenderers having the following qualification.	
		(a).	Reputed bonafide firm / organization having (i). Trade License (ii). TIN, VAT Registration Certificate (iii). Bank Solvency Certificate	
		(b).	Having experience in successful complication of 1(one) number of similar nature of work in Govt./ Semi Govt. / Private organization in Bangladesh during last 5 (Five) years amounting Taka: 15.00 lac in a single Tender.	
		(c).	The experience Certificate for successful complication of works shall have to be issued by the officer not bellow the rank of Executive Engineer of concerned Department / organization duly verified by the concerned Executive Engineer of PWD of that district / area under whose jurisdiction the work has been done. Prescribed form " Work Certificate" for this purpose will be available in all offices mentioned in clause no: 10.	
		(d).	The Tenderer shall be the local Agent / Distributor of the proposed Brand of conference & SIS system. The Agencyship / Distributorship certificate shall be submitted with the Tender.	
		(e).	All other qualification, Terms & Conditions as specified in Tender Data Sheet (TDS). Necessary supporting documents are to be submitted with the Tender.	

(f). **Turnover** : Minimum average annual Turnover in last 5 year preceding the date of submission of the Tender to be greater than Tk: 100.00 lac.

Liquid Asset: The minimum amount of free funds (liquid assets) and / or credit facilities net of other confidential commitments of the successful tenderer shall be Tk: 20.00 lac.

(g). Minimum Tendering Capacity: Not less than the Tender value

16. Brief Description of Works : Stated in the Description of work below.
17. Brief Description of Related Services : Not Applicable.
18. Price of Tender Document : Tk: 1,000.00 (One thousand) [Non refundable]

Sl. No.	Description of Work	Location	Tender Security	Completion Time
	ঢাকার তেজগাঁওস্থ প্রধান মন্ত্রী কার্যালয়ের আর্ন্তজাতিক সম্মেলন কেন্দ্রের "করবী" হলের পুরাতন ও অকেজো কনফারেন্স সিস্টেম পরিবর্তন করণ কাজ।	PMO Tejgaon	Tk: 50,000/- [Taka Fifty thousand only]	90 Days [Ninety days]

PROCURING ENTITY DETAILS

19. Name of official Inviting Tender : Abdur Razzaque Khan.
20. Designation of official Inviting Tender : Executive Engineer.
21. Address of official Inviting Tender : PWD E/M Division-1, Segunbagicha, Dhaka.
22. Contact Details of Official Inviting Tender : Telephone No : 9569820 (office).

The Procuring Entity Reserve the Right to Accept or Reject all Tenders.

24. Special Instructions : (a). Rate must be quoted both in figures & in word for each item of works in the attached schedule upto two digits beyond decimal point. The Tenderer must fill-up Tender Submission Sheet (Form W-1).
(b). The Tender security shall at the Tenderers option, be either, in the form of a Bank Draft or pay order in favor of the Executive Engineer, PWD E/M Division-1, Dhaka. from a schedule Bank of Bangladesh Or in the form of an irrevocable Bank Guarantee issued by a schedule Bank of Bangladesh in the format furnish in section-5 (W-3 Forms) in favor of Executive Engineer, PWD E/M Division-1, Dhaka.
(c). If the Tenderers submit any false, incorrect or forged certificate, the Tender security may be forfeited.
(d). This Tender Notice is brief and the details of the Tender may be seen from the office of the undersigned during the office hours.
(e). Attested Copy of Receipt of purchasing Tender Document, TIN & VAT Registration certificate, Bank solvency certificate & other certificates mentioned in clause - 15 must be submitted with the Tender.
(f). For any unavoidable reason If the office remain closed at the Date of Receiving & opening, the Tender will be received and opened in the next office day at the same time.

Signature of the Contractor with Full address & seal

Sub-Asstt. Engineer
PWD E/M Division-1, Dhaka.

(Abdur Razzaque Khan)
Executive Engineer
PWD E/M Division-1, Dhaka.