

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
OFFICE OF THE EXECUTIVE ENGINEER
PWD E/M DIVISION-1, Dhaka.

INVITATION FOR TENDER.

TENDER MEMO NO : 1502

DATE : 30.12.2009

TENDER NO : 74 (2009-2010)

01.	Ministry or Division	⌘	Ministry of Housing & Public Works
02.	Agency	⌘	Public Works Department
03.	Procuring Entity Name	⌘	Executive Engineer, PWD E/M Division-1, Dhaka.
04.	Procuring Entity District	⌘	Dhaka.
05.	Invitation for	⌘	Supply, installation of 1 No. 630 kg capacity 04-stop Lift in Police Head Quarter, DMP, Abdul Goni Road, Dhaka.
06.	Invitation Reference No.	⌘	Tender memo No : 1502
07.	Date	⌘	30.12.2009

KEY INFORMATION

08.	Procurement Method	⌘	Open Tendering Method (OTM)
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FUNDING INFORMATIONS

09.	Budget and Source of Fund	⌘	GOB
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PARTICULAR INFORMATION

10.	Tender Last Selling Date	⌘	24.01.2010	Upto office Hour
11.	Tender Closing Date and Time	⌘	25.01.2010	Upto 12-00 Hours
12.	Tender Opening Date and Time	⌘	25.01.2010	At 12-30 PM (Tenderer or their representatives are allowed to observe the opening)
13.A.	Name and Address of the offices			
13.A.1	Selling Tender Document (Principal)	⌘	PWD E/M Division-1, Segunbagicha, Dhaka.	
13.A.2	Selling Tender Document (Others)	⌘	(i). Divisional commissioner, Dhaka Division. (ii). PWD E/M Division – 2 / 3 / 4 / 5 / 6 / 7 / 8, Dhaka. (iii). PWD E/M Mechanical Workshop Division, Dhaka. (iv). PWD Wood Workshop Division, Dhaka. (v). PWD Division-1, Dhaka. (vi). PWD Subdivision-5, (Under PWD Division-4), Dhaka.	
13.B.	Name and Address of the offices			
13.B.1	Receiving Tender Document (Principal)	⌘	PWD E/M Division-1, Dhaka.	
13.B.2	Receiving Tender Document (others)	⌘	N / A.	
13.B.3	Opening Tender Document	⌘	PWD E/M Division-1, Dhaka.	
14.	Place / Date / Time of Pre-Tender Meeting	⌘	N / A.	

INFORMATION FOR TENDERER

15.	Eligibility of Tenderer	⌘	This invitation for Tender is open to all eligible Tenderers having the following qualification.	
	(a).		Reputed bonafide firm / organization having (i). Trade License (ii). TIN, VAT Registration Certificate (iii). Bank Solvency Certificate	
	(b).		Having experience in successful complication of 1(one) number of similar nature of work in Govt./ Semi Govt. / Private organization in Bangladesh during last 5 (Five) years.	
	(c).		The experience Certificate for successful complication of works shall have to be issued by the officer not bellow the rank of Executive Engineer of concerned Department / organization.	
	(d).		The Tenderer shall be the local Agent / Distributor of the proposed Brand of Lift. The Agencyship/ Distributorship certificate shall be submitted with the Tender.	
	(e).		All other qualification, Terms & Conditions as specified in Tender Data Sheet (TDS) & Special terms & conditions attached herewith. Necessary supporting documents are to be submitted with the Tender.	

(f). **Turnover** : Minimum average annual Turnover in last 5 year preceding the date of submission of the Tender to be greater than Tk: 60.00 lac.

Liquid Asset: The minimum amount of free funds (liquid assets) and / or credit facilities net of other confidential commitments of the successful tenderer shall be Tk: 15.00 lac.

(g). Minimum Tendering Capacity: Not less than the Tender value

16. Brief Description of Works : Stated in the Description of work below.
17. Brief Description of Related Services : N / A.
18. Price of Tender Document : Tk: 1,000.00 (One thousand) [Non refundable]

Sl. No.	Description of Work	Location	Tender Security	Completion Time
	ডি.এম.পি কন্ট্রোল রুম আধুনিকায়ন প্রকল্পের আওতায় নব-নির্মিত কন্ট্রোল রুম ভবনে ৪-ষ্টপ, ৮-প্যাসেঞ্জার ৬৩০ কেজি ক্ষমতা বিশিষ্ট ১টি লিফট সরবরাহ ও স্থাপন করণ কাজ।	Police Head Quarter, DMP, AbdulGoni Road, Dhaka.	Tk: 70,000/- [Taka seventy thousand only]	120 Days [One hundred twenty days]

PROCURING ENTITY DETAILS

19. Name of official Inviting Tender : Abdur Razzaque Khan.
20. Designation of official Inviting Tender : Executive Engineer.
21. Address of official Inviting Tender : PWD E/M Division-1, Segunbagicha, Dhaka.
22. Contact Details of Official Inviting Tender : Telephone No : 9569820 (office).

The Procuring Entity Reserve the Right to Accept or Reject all Tenders.

24. Special Instructions : (a). Rate must be quoted both in figures & in word for each item of works in the attached schedule upto two digits beyond decimal point.
The Tenderer must fill-up Tender Submission Sheet (Form W-1).
(b). The Tender security shall at the Tenderers option, be either, in the form of a Bank Draft or pay order in favor of the Executive Engineer, PWD E/M Division-1, Dhaka. from a schedule Bank of Bangladesh
Or in the form of an irrevocable Bank Guarantee issued by a schedule Bank of Bangladesh in the format furnish in section-5 (W-3 Forms) in favor of Executive Engineer, PWD E/M Division-1, Dhaka.
(c). If the Tenderers submit any false, incorrect or forged certificate, the Tender security may be forfeited.
(d). Attested Copy of Receipt of purchasing Tender Document, TIN & VAT Registration certificate, Bank solvency certificate & other certificates mentioned in clause - 15 must be submitted with the Tender.
(e). For any unavoidable reason If the office remain closed at the Date of Receiving & opening, the Tender will be received and opened in the next office day at the same time.

Signature of the Contractor with
Full address & seal

Sub-Asstt. Engineer
PWD E/M Division-1, Dhaka.

(Abdur Razzaque Khan)
Executive Engineer
PWD E/M Division-1, Dhaka.